

**REQUEST FOR EXCEPTION TO THE
MEMPHIS SYMPHONY CHORUS ATTENDANCE POLICY**

Memphis Symphony Chorus Attendance Policy:

All chorus members are expected to attend all rehearsals for the regular concert season. If you have more than the allowable number of absences for a concert preparation period, you must attend the make-up rehearsal. Attendance is required at all conductor rehearsals and rehearsals with the orchestra (i.e., rehearsals that have an asterisk). **Permission to be absent from any required rehearsal must come solely from the executive committee of the board and the director of the chorus, and is reviewed on a case-by-case basis.** Being present for last minute changes and artistic interpretations with the conductor and orchestra is a vital requirement for a cohesive performance. The Board of Directors of the Memphis Symphony Chorus believes that our success is directly related to consistent attendance at rehearsals.

Request for Exception:

Today's Date: _____

Your Name: _____ **Section** _____

Date(s) requesting to miss: _____

Type of Rehearsal: Regular _____, Conductor _____, Orchestra _____

Reason for missing rehearsal: (including if work related, personal, etc)

-----Do not write below this line-----

Board Notified on _____ **by way of** _____

Approved: _____ **Not Approved:** _____

Notified _____ **In Person** _____ **Email** _____ **Phone** _____